

TERMS OF REFERENCE FOR AN EXTERNAL EVALUATION

INTRODUCTION			
<p>These Terms of Reference (ToR) aims to establish the mandatory framework to address the external evaluation of the project “Strengthening protection mechanisms and community responses for survivors of Gender-based Violence in Gaza” implemented by Alianza por la solidaridad (Alianza) and Union Health Work Committees (UHWC) and financed by “Agencia Andaluza de Cooperación Internacional para el Desarrollo (AACID).</p>			
I.1. GENERAL DATA OF THE INTERVENTION			
BENEFICIARY ENTITY	FUNDACIÓN ALIANZA POR LOS DERECHOS, LA IGUALDAD Y LA SOLIDARIDAD INTERNACIONAL		
NAME OF THE INTERVENTION	Strengthening protection mechanisms and community responses for survivors of gender-based violence in Gaza		
CODE	OCC021 / 2019		
REGULATIONS GOVERNING THE SUBSIDY	Order of 21st June 2016.		
DURATION	16 months		
COUNTRY WHERE THE INTERVENTION TAKES PLACE	Palestinian Occupied Territory	MUNICIPALITIES	Beit Hanoun, Northeast Gaza Strip
I.2. SUMMARY OF THE INTERVENTION STRATEGY (Maximum 2,500 characters)			
<p>Briefly describe the problems and interests to which you intend to respond and describe the intervention strategy, making reference to other interventions with which it may have synergies or complementarities.</p>			
<p>The project aims to “Strengthening the protection mechanism and community response for survivors of Gender based violence (GBV) in Gaza”, through 3 complementary results:</p> <p>R1. Improved access to multisectoral GBV services (Psychosocial Support, Sexual and reproductive Health Services (SRHS) and legal advice) ensuring inclusivity, accessibility and structured and coordinated response for women survivors or at risk of GBV (with and without disabilities) in Gaza City. Multisectoral services are provided through the One Stop Center, mobile clinics and home visits. Prevention and awareness sessions have also been conducted.</p> <p>R2. GBV data collection and referral system have been strengthened, guaranteeing the full inclusion of disability, and reinforcing their safety, ethics, standardization and disaggregation of data.</p> <p>R3. Increased capacities and knowledge of local and international organizations with expertise in disability.</p> <p>The project was designed based on the needs and capacities of the target beneficiaries through a participatory approach and direct consultation of the population, specifically of women who access to the services and services providers. GBV is a key concern in Palestine shrouded in the combination of decades of occupation and a prevailing patriarchal culture. Women in Palestine face multiple layers of violence and discrimination that are exacerbated in emergency situations by the collapse of community and family structures and the difficulty to access to services. The intervention strategy has guaranteed the participation of the target population during all phases of the project through a participatory and a survivor centered approach, including women with disabilities.</p>			





Years of partnership and the harmonization of work procedures and methodologies between Alianza and UHWC have ensured the continuous monitoring and evaluation of the project from a management-oriented approach. The project has incorporated the recommendations and opinions of the beneficiaries, as well as joint reflections and the exchange of experiences with other relevant actors in the coordination spaces (cluster of protection, health and the sub-VdG cluster). Complementarity and synergies with other actions have been guaranteed. On the other hand, Alianza has been dedicated for 10 years to the promotion and protection of survivors of GBV and the promotion of the rights of women and all projects implemented in Gaza are complemented in one way or another with this intervention (6 projects during 2019-2021).

II. QUESTIONS TO WHICH THE EVALUATION IS INTENDED TO ANSWER: EVALUATION CRITERIA AND QUESTIONS

The evaluation aimed to serve as a relevant learning tool that examine the performance and achievement of the project in accordance with its logical framework and guide future actions while it also serves as an accountability tool to the relevant agents of the intervention.

The evaluation must verify compliance with at least the following internationally recognized DAC criteria request by AACID:

- Effectiveness reaching the indicators, results and objectives established in the matrix of planning.
- Efficiency and feasibility.
- Impact achieved and expected.
- Sustainability (connectivity in the case of humanitarian action interventions).
- Appropriation and institutional strengthening.
- Gender approach
- Environmental sustainability.
- Respect for cultural diversity.

III. METHODOLOGY AND PHASES

The methodological techniques to be used to conduct the evaluation will include at least, documentary analysis, individual and group interviews. It can also be considered, optionally, the used of surveys.

The Products to be delivered are:

- Preliminary report of the study of the office
- Field memory as a result of field work
- Draft evaluation report
- Final report of evaluation
- Communication and dissemination plan for the evaluation and its results

The Phases and the term foreseen for carrying out the evaluation is approximately 3 months. A schedule that has at least the following level of detail will be presented:

	Month 1	Month 2	Month 3
Cabinet Study (Preliminary Report)			



Field work (Field memory)			
Preparation of the Draft Final Evaluation Report			
Preparation of the Final Evaluation Report			
Translation of the report and Dissemination of the results of the evaluation			

IV. DOCUMENTS THAT THE BENEFICIARY ENTITY PUTS AT THE DISPOSAL OF THE NATURAL OR LEGAL PERSON

Proposal of the intervention.
 Logical framework of the intervention to be assess (which will be the last validated by the AACID).
 Resolutions of modifications made.
 Interim Monitoring Report prepared by the beneficiary entity
 Final Technical Report prepared by the beneficiary entity, if available.
 Regulations relating to the country in which the intervention is carried out and that is relevant for the evaluation.
 Studies on the sector in the intervention area / country, including other related evaluations of both a previous phase and similar interventions andn the area.
 Other documentation considered of interest for the evaluation. Specify which: sources of verification for results and objectives.

V. STRUCTURE AND PRESENTATION OF THE REPORT

The Report must include the following structure:

- a) Resume.
- b) Introduction: Background and objectives of the evaluation.
- c) Brief description of the object of evaluation and its context.
- d) Methodological approach and techniques used in the evaluation: evaluation criteria and questions, methodology and techniques applied and determining factors of the evaluation carried out).
- e) Analysis and interpretation of the information collected and results of the evaluation. The analysis of the information must respond to the evaluation criteria and questions. Special emphasis should be place and assists in the fulfillment of what is included in the logical framework (outputs, outcomes, activities and indicators). The intervention planning matrix must be explicitly included, indicating the values achieved by the indicators according to the evaluation and the sources of verification used in it.
- f) Conclusions of the evaluation in relation to the evaluation criteria. The conclusions must be drawn from the analysis of the information collected and must be presented according to the evaluation criteria.
- g) Evaluation recommendations. It must be indicated to whom the recommendations are addressed (AACID, requesting entity, counterpart entity, others).
- h) Actions undertaken for the dissemination of the evaluation.
- i) Annexes.



The final evaluation report will not generally exceed 50 pages. One soft copy and one hard copy must be printed and delivered to Alianza to be presented to the donor, Junta de Andalucía (upe.aacid@juntadeandalucia.es). Please note, the final report must be presented in English and translated into Spanish. The person or the consulting team will be responsible for the translation.

VI. REQUIREMENTS AND CRITERIA FOR SELECTING THE NATURAL OR LEGAL PERSON

Requirements:

- Bachelor's degree preferably in Social Sciences, research, gender or humanitarian action.
- 5 years of experience in monitoring and evaluation, development and humanitarian action interventions.
- Experience and knowledge of gender issues in humanitarian action, gender based violence in humanitarian crisis and emergencies is essential.
- A good knowledge of socio-political policies and the situation in the Middle East, as well as the specific conditions affecting women and girls.
- Proven experience as an assessment team leader and in conducting workshops on assessment findings.
- Knowledge of methodologies employed for qualitative and quantitative data collection.
- Ability to produce well-written reports that demonstrate excellent analytical and communication skills.
- Ability to work with the organization and with other stakeholders to ensure the delivery of a high quality product in a timely manner.
- Excellent command of English.

Please note it is mandatory:

- Not having maintained a working relationship with the entity that received the grant or with its counterpart, at least during the two years prior to the hiring proposal to carry out the evaluation, nor have it been linked to the design, management or execution of the intervention to evaluate.

In this sense, It will be necessary an express declaration responsible from the natural or legal person of not having maintained a working relationship with Alianza or with its local counterpart, at least during the two years prior to the proposal of its hiring, about its experience in the evaluation of public policies, on their dissociation from the design and management of the intervention or any of its elements, on their commitment to confidentiality, ethical behavior and respect for cultural diversity and equity and gender in the development of their work and on the acceptance of the Terms of Reference.

The inclusion of professionals from the country where the intervention is taking place or from their environment will be promoted and the gender balance will be positively considered. And In the case of an evaluation team, it is recommended to be multidisciplinary.

Selection process:



A technical proposal and financial offer will be presented with the following documents: CV and Activity Report of the person, physical or legal, proposal to carry out the evaluation, where clearly described the evaluation assignments conducted in the last two years and the role played in each one.

Interested candidates must send their proposal by 20th May, 2021 to eanadon@aporsolidaridad.org and sgarciamartin@aporsolidaridad.org with the subject: Final Evaluation Offer AACID19.

VII. PREMISES OF THE EVALUATION, AUTHORSHIP AND PUBLICATION AND SANCTIONING REGIME

The natural or legal person conducting the evaluation must respect human rights and be sensitive to the considerations of gender, ethnic origin, age, sexual orientation, language, cultural differences, customs, beliefs and religious practices of all the agents involved in the evaluation process.

The integrity, independence, credibility, and transparency of the evaluation must be ensured. The natural or legal person in charge of carrying out the evaluation must work freely and without interference and access to all available information, under the premises of ethical and professional behavior.

The anonymity and confidentiality of the people participating in the evaluation must be guaranteed.

The ownership of the Evaluation Reports will correspond to the donor, AACID, which may disseminate and disclose, in whole or in part, its contents.

The provision of the service ends with the acceptance of the Evaluation Report by the AACID. The Evaluation Report must comply with the quality standards of the evaluations prepared by the AACID, included in section IX. Failure to comply with these standards will lead, in the first instance, to the request for correction. If the deficiencies detected are not corrected, the report will be deemed NOT ACCEPTED.

VIII. ESTIMATED BUDGET

The consultancy budget can't exceed the total of 7.000 € and must include all taxes, mandatory fees and translation of the report into Spanish. Financial offer must be as detailed as possible.

IX. QUALITY STANDARDS THAT THE EVALUATION REPORT MUST MEET

- Standard 1: Adequacy of context analysis.
- Standard 2: Timeliness of the methodological approach and the techniques used.
- Standard 3: Reliability of information sources.
- Standard 4: Proficiency in the examination of the questions and evaluation criteria.
- Standard 5: Validity of results and conclusions and usefulness of the recommendations.
- Standard 6: Quality of participation in the evaluation of the entities involved and the target population.
- Standard 7: Credibility, Ethics, and Fairness of the Evaluation Process.
- Standard 8: Adequacy of the plan communication of the evaluation.